

**KidsMatter/MindMatters (KMMM)
State Reference Group Western Australia**

Terms of Reference

Context

The KidsMatter and MindMatters initiatives aim to improve the mental health and wellbeing of school students and achieve greater support and assistance for students at risk or experiencing mental health problems.

These projects are funded by the Australian Government Department of Health and Ageing and managed by Principals Australia. In Western Australia, MindMatters and KidsMatter State Project Officers are employed by the Principals Australia to implement these projects in WA schools.

Vision

The KidsMatter and MindMatters initiatives will improve outcomes in mental health and social emotional learning through active promotion of wellbeing in WA school communities.

Purpose

To support State Project Officers in the management of their projects by:

- identifying new issues and trends in curriculum programs and strategies for schools
- identifying gaps in service provisions and offer possible solutions
- sharing current and relevant research and evidence-based practice
- providing advice to the National Coordinators and State Project Officers
- disseminating information to organisational networks
- promoting projects to organisations within the State Reference Group and to their networks.

Operational structure

- Membership shall consist of invited representatives from each education system and sector, Principal and school representatives, Aboriginal and Torres Strait Islander representatives, and related health sector representatives. Other representatives may also be invited to be part of the group as required.
- The group will meet a minimum of one meeting per term, and will be chaired by one of the education sector representatives and supported by State Project Officers.
- The schedule for meetings shall be determined at the start of a year, with venues determined by the group members. Minutes will be kept by the State Project Officers and sent out to all members prior to next meeting.
- The KidsMatter/MindMatters' National Coordinators will attend meetings where possible and liaise with the State Project Officers regarding the agenda.
- The State Project Officer reports will be distributed to reference group members prior to each meeting.
- The Terms of Reference document will be reviewed on an annual basis by the members.